

At the Annual General Meeting of Fiskerton Parish Council held in the Village Hall on Monday, 19<sup>th</sup> May, 2008, there were:

PRESENT

Councillors C. Scott, J. Patchett, H. Lewis, N. French, A. Cooke, L. Tyler and Mrs. M. Pycock. In attendance were District Councillor Mrs. M. Davidson, PCSO J. Parker, the Clerk and nine members of the public.

1. ELECTION OF OFFICERS

(a) Chairman

Councillor Lewis proposed Councillor Scott continue as Chairman; seconded by Councillor Cooke – AGREED.

(b) Vice Chairman

Councillor Lewis proposed Councillor French continue as Vice Chairman; seconded by Councillor Tyler – AGREED.

(c) Planning Committee

It was unanimously AGREED that the Chairman and Vice Chairman and Councillor Mrs. Pycock should continue as members of the Planning Committee.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from County Councillor I. Fleetwood.

3. MEMBERS DECLARATIONS OF INTERESTS

No Declarations of Interest were made.

4. OPEN SESSION

Problems with surface water are still being experienced outside 27 Ferry Road even with the slightest shower – the Clerk to ask LCC Highways if they could again look into either altering the pavement or putting a drain in. In addition, during rain, there is a pond at the rear of the property; the Chairman outlined the Parish Council's attempts to encourage all responsible agencies to address the problem of flooding in the village.

A fence has been put across public footpath 119, which runs from High Meadows towards the airfield – the Clerk to inform LCC Footpaths Section.

During forthcoming highways works near Long Wood, Ferry Road, the road is to be closed. The only vehicles allowed access are buses and emergency vehicles. The Clerk was asked to contact LCC Highways to see if anything can be done for Short Ferry residents.

The grass on The Crescent has not been cut very well – it was AGREED to see what happens with the next cut.

The permissive footpath at the rear of St. Clement's Drive is overgrown – the Clerk to inform LCC Footpaths section.

5. POLICE CONSTABLE'S REPORT

During the last couple of months there have been four problems with anti-social behaviour, two burglaries at the Tyrwhitt Arms and an attempted break-in to a vehicle on Chapel Road. PCSO Parker was asked for her opinion on whether CCTV cameras would be a good idea for the village hall and play area; she felt that they do not stop crimes being committed but they will be shown up on film. She suggested that the Clerk contact PC Paul Stephenson (Crime Prevention Officer) at Lincoln PHQ for his advice.

6. TO CONFIRM THE MINUTES OF THE LAST MEETING

The minutes of the last meeting, previously circulated, were taken as read and signed as a true record.

7. MATTERS FROM THE PREVIOUS AGENDA NOT ON THIS AGENDA

5 – Flooding. Still no response from WLDC and LCC Highways. The Chairman suggested we try to get a response from them – AGREED. To be an agenda item at the next meeting.

5 – Road sweeping, The Crescent. The Clerk had not been informed of the last visit of the road sweeper so that cars on The Crescent could be moved. District Councillor Mrs. Davidson offered to investigate this problem.

5 – Provision of sand bags. Sand and bags are now stored in one of the barns at Manor Farm; keys are held by the Flood Warden, the Chairman and the Clerk. It was AGREED to invite the Flood Warden to a future meeting.

13 - Dogs. The Street Force Warden confirmed that there are no by-laws for dogs on leads other than in Gainsborough and any biting incidents should be reported to the Police. 'No Dogs' signs have been put up at the Play area.

8. TO CONFIRM THE MINUTES OF THE ANNUAL PARISH MEETING

The minutes of the annual parish meeting, previously circulated, were taken as read and signed as a true record, with the exception that the phrase 'official sports club' on line 5, item 4 should read 'official junior sports club'.

9. MATTERS FROM THE PREVIOUS AGENDA NOT ON THIS AGENDA

4 - Village playing field. Nobody had contacted the Chairman or Clerk offering to help set up a junior sports club.

10. FLOODING ISSUES

Already dealt with.

11. ASSETS LIST UPDATE

Noted and AGREED. It was also AGREED to write off the old play area seat.

12. RISK ASSESSMENT

Noted and AGREED.

Play Area

In his capacity as Play Area Inspector, Councillor French produced a copy of his RoSPA certificate of training and a blank accident report form - he stressed the importance of reporting any accidents on the play area. He checks the area weekly and submits a report monthly. Problems at the moment include a bolt missing out of the main frame of the swings and a rubber stop missing from the small gate. He and the Clerk had reported these problems to the suppliers (Record RSS Ltd) and the contractor (MPC Ltd.), with nothing being done - it was AGREED that a recorded letter be sent re the broken items to Record RSS Ltd with a copy to MPC Ltd. Councillor French also reported that the land around the tarmac surface of the sports wall should be flush with the tarmac but is low and uneven and is a bad trip hazard. Action needs to be taken asap to reduce this hazard. He was asked to investigate costings for top soil to make the area safe.

13. FINANCE

FINAL OUTCOME 2007/2008

Noted and AGREED. £5000 is towards maintenance of the play area and £3000 is for fencing at the rear of the village hall, leaving an effective carry forward in the region of £2000.

BUDGET 2008/2009

Noted and AGREED. Approximately £4000 VAT for the final invoice for the play area and the new fencing will be claimed when the fencing has been erected.

ACCOUNTS FOR PAYMENT/FINANCIAL REPORT

The Clerk outlined the following transactions, which had occurred since the last meeting.

CURRENT ACCOUNT

Receipts:

VAT Refund	3577.59
Allotment rentals	47.00
VAT Refund	1286.99

Payments:

Signs Express (N & NE Lincs) - no dog signs	29.38
Record RSS Ltd - balance of play area	6352.85
Current Account balance	4755.15

DEPOSIT ACCOUNT

Receipts:

Interest to 31/03	19.65
WLDC Precept	13000.00
Deposit Account balance	13910.56

PETTY CASH

Postage	11.80	
Stationery	17.75	
Padlock for sand store	12.99	
Spare keys (store/play area		
Double gates)	8.00	
March/April telephone	<u>8.00</u>	
Total Petty Cash	58.54	
Petty cash balance		<u>19.32</u>
GRAND TOTAL		18685.03

ACCOUNTS TO BE PASSED FOR PAYMENT:

Hodgson's Charity (allotment rental)	20.00	
C.C. Ltd (Insurance)	235.46	
Veolia EU (UK) Ltd (grass cut April)	523.48	
AGREED		
Total after cheques paid out		17906.09

DONATION REQUEST

There were no donation requests.

AUDIT RETURN

The Statement of Assurance questions were read by the Chairman and AGREED.

INSURANCE

Already AGREED under Assets List Update.

14. CCTV SECURITY CAMERAS - VILLAGE HALL

The Village Hall Management Committee had asked for financial support for providing CCTV cameras for the village hall/play area at a cost of £1450 plus VAT with a further annual maintenance fee of £200 plus VAT - the Parish Council to pay 50% of the net cost plus VAT. The Clerk had already been asked to contact the Police Crime Prevention Officer and to invite the Chairman of the VHMC to any meeting.

15. HIGHWAY MATTERS

Nothing was raised.

16. CIRCULARS

The Clerk had no items to circulate.

17. PLANNING MATTERS

Since last meeting the Planning committee had met and made the following decisions: Applications to construct front boundary dwarf wall with coping and cast iron railings incorporating gates for pedestrians and vehicular access at Five Mile House, High Street; to erect a single storey side extension to form a family room at The Paddocks, Nelson Road; to erect single storey porch/sun lounge extension with balcony over to existing detached house at Applegarth, Ferry Road - no comments

In connection with Planning Enforcement issues, District Councillor Mrs. Davidson reported:

Quad Bikes - legal action is being taken. The enforcement notice had been served on the owner but he has appealed and the notice will not take effect while the appeal is pending. The Parish Council should be notified of the date for the appeal. As much evidence of the effect of the bikes is needed, e.g. noise, traffic problems, and it was suggested that diaries should be kept.

Pond, Ridings Close - satisfactory landscaping undertaken.

Primetake - planting taking place.

18. CORRESPONDENCE

The Clerk had received the following correspondence:

Lincolnshire Home Improvement Agency - re Handyperson Service available in W. Lindsey

WLDC - re street naming and numbering updates and plots to postal information

WREN - copy of payment to Record RSS Ltd (play area £15k)

LCC - re bus shelter request at Fiskerton - AGREED to keep in mind

WLDC - re Planning Appeal by Mr. & Mrs. Johnson, The Annex, Diamond House, Ferry Road - appeal allowed

Fiskerton News - thanks for donation. It was suggested that the Editor should ask for feedback to be put into the newsletter of any events held.

Audit Commission - appointment of external auditor (confirmed as Clement Keys)

WLDC - re street force warden scheme - new warden Sue Laverty

LCC - re Lincolnshire Capital Grant Aid 2008/09

Lincolnshire Police - open day 8<sup>th</sup> June

Lincolnshire Police Authority - appointment of 3 independent members

WLDC - 1<sup>st</sup> Annual West Lindsey Area Forum meeting, 30<sup>th</sup> June, 2008

19. OBSERVATIONS OF THE DISTRICT/COUNTY COUNCILLORS/POLICE CONSTABLE

District Councillor Mrs. Davidson reported that negotiations are ongoing in connection with the open spaces, roads and streetlights on the Chapel Rise estate. Following recent elections, political control at WLDC is now held by the Conservatives. All Lincolnshire councils are working together in relation to concessionary bus passes.

20. DATE OF NEXT MEETING

CONFIRMED as 7<sup>th</sup> July, 2008 at 7.30 p.m

21. ANY OTHER BUSINESS

The Parish Council was thanked for providing the play area.

Tanya site - the site is being stripped of equipment and has been sold to a buyer from Doncaster.

There is a dangerous hole at the side of a manhole inspection cover at the back of The Crescent opposite no.18 - the Clerk to inform ACIS.

Footpath 220 at grid reference O62741 is totally overgrown - the Clerk to inform LCC Footpaths Section.

There being no other business, the meeting closed at 8.50 p.m.

CHAIRMAN

7<sup>th</sup> July, 2008