

At the Annual General Meeting of Fiskerton Parish Council held in the Village Hall on Monday, 20<sup>th</sup> May, 2013 there were:

PRESENT

Councillors C. Scott, A. Cooke, R. Wall, S. Canner, B. Patchett, Mrs. M. Howard and Miss L. Chesman. In attendance were the Clerk and seven members of the public.

1. ELECTION OF CHAIRMAN

Councillor Wall proposed Councillor Scott continue as Chairman; seconded by Councillor Cooke - AGREED. Councillor Scott signed the Declaration of Acceptance of Office.

2. ELECTION OF VICE CHAIRMAN

Councillor Wall proposed Councillor Cooke continue as Vice-Chairman; seconded by Councillor Canner - AGREED.

3. APPOINTMENT OF -

(a) Planning Committee

The Chairman proposed the Planning Committee be kept as in 2012/2013 - AGREED. Members are the Chairman, Vice Chairman, Councillor Patchett and Councillor Mrs. Howard.

(b) Play Area Inspector

The Chairman proposed that Councillor Wall continue as Play Area Inspector - AGREED.

(c) Police Liaison Officer

The Chairman proposed that Councillor Cooke continue as Police Liaison Officer - AGREED.

4. APOLOGIES FOR ABSENCE

Apologies for absence were received from County Councillor I. Fleetwood, District Councillor C. Darcel and PCSO R. Payne.

5. MEMBERS DECLARATIONS OF INTERESTS

No Declarations of Interest were made.

6. OPEN SESSION

There was repeated concern over the lack of a police presence walking around the village - the Clerk to inform Nettleham Police.

Councillors were asked if anything had been heard back about the condition of the river bank - the Clerk to contact the Environment Agency.

The road to Short Ferry is in a very dangerous condition - the Clerk to contact LCC Highways again - copy to Councillor Fleetwood.

The Clerk had received an email about the RAF Fiskerton airfield website - owners of the website are wanting to compile a profile of any villager who had worked on the airfield in any capacity - a copy of the email to be put in the Parish News.

7. POLICE CONSTABLE'S REPORT

In the absence of PCSO Payne, the Clerk read out his report: during the period 1<sup>st</sup> April to 15<sup>th</sup> May there had been 1 ASB, 1 criminal damage, 1 telephone call hoax, 3 suspicious incidents, 1 theft from motor vehicle, 1 burglary and 3 other incidents. Two males have been arrested for the series of dwelling and commercial burglaries in Cherry Willingham and surrounding villages and are helping Police with their enquiries. A Lincolnshire Police volunteer had started at Nettleham Police Station enabling officers to be out and about more in the community. Opening times of the front office are Tuesday and Thursday, 9.00 a.m.-4.00 p.m.

8. TO CONFIRM THE MINUTES OF THE LAST MEETING

The minutes of the last meeting, previously circulated, were taken as read and signed as a true record.

9. MATTERS FROM THE PREVIOUS AGENDA NOT ON THIS AGENDA

7 - Church clock repairs. PCC members are hoping to receive notice of a grant towards the repairs at the end of July. Councillors repeated their agreement to contribute to the repairs and gave the Clerk authority to pay.

10 - Teen Shelter. Finished and used. AGREED that this should be part of the routine play area inspection.

16 - Post office at village hall. AGREED to put the opening hours in the parish news.

16 - Dog waste bins. New ones have been sited at the end of St. Clement's Drive, on the open space at Holmfield and on Blacksmiths Road.

In connection with the request to Acis for 'no turning' notices at the end of Holmfield, it was AGREED to inform Acis of the name of the resident who had requested these notices so direct contact can be made.

10. ASSETS LIST UPDATE

Noted and AGREED.

It was AGREED that the teen shelter should be added to the list and the Chairman proposed that it should be insured for £3500 (suggested by District Councillor Darcel); seconded by Councillor Wall - AGREED. District Councillor Darcel had reported that planners wished to see a night light, movement activated and some CCTV coverage installed. To be an agenda item at the next meeting for maintenance/lighting matters.

#### 11. RISK ASSESSMENT

Noted and AGREED. Play area inspection to be arranged.

#### 12. FINANCE

##### FINAL OUTCOME 2012/2013

Noted and AGREED.

##### BUDGET 2013/2014

Noted and AGREED.

##### ACCOUNTS FOR PAYMENT/FINANCIAL REPORT

The Clerk outlined the following transactions, which had occurred since the last meeting.

##### CURRENT ACCOUNT

###### Receipts:

|                          |          |        |
|--------------------------|----------|--------|
| Hist/Arch receipts       | 66.00    |        |
| WLDC Precept             | 14000.00 |        |
| WLDC (teenage shelter)   | 323.10   |        |
| WLDC D/C Initiative Fund | 1500.00  |        |
| Allotment rentals        | 47.00    |        |
| VAT Refund               |          | 457.29 |

###### Payments:

|                         |          |         |
|-------------------------|----------|---------|
| Freeola                 | 10.80    |         |
| Transfer to DA          | 12000.00 |         |
| Current Account balance |          | 5740.22 |

##### CAPITAL DEPOSIT ACCOUNT

###### Receipts:

|                  |          |  |
|------------------|----------|--|
| Transfer from CA | 12000.00 |  |
|------------------|----------|--|

###### Payments:

|                         |  |          |
|-------------------------|--|----------|
| Deposit Account balance |  | 31045.34 |
|-------------------------|--|----------|

##### PETTY CASH

|                    |             |              |
|--------------------|-------------|--------------|
| Postage            | 11.10       |              |
| Mar/Apr telephone  | <u>8.00</u> |              |
| Total Petty Cash   | 19.10       |              |
| Petty cash balance |             | <u>28.45</u> |
| GRAND TOTAL        |             | 36814.01     |

##### ACCOUNTS TO BE PASSED FOR PAYMENT:

|                                      |         |          |
|--------------------------------------|---------|----------|
| Mr. A. Cooke (web site payment)      | 12.00   |          |
| CC Ltd (insurance)                   | 249.15  |          |
| Staffing costs (2 months)            | 795.46  |          |
| Fiskerton VH (meeting hire)          | 40.00   |          |
| Veolia ES (UK) Ltd (grass cut April) | 406.80  |          |
| Mr. C. Darcel (teen shelter - DCIF)  | 2071.34 |          |
| AGREED                               |         |          |
| Total after cheques paid out         |         | 33239.26 |

##### DONATION REQUESTS

Lincoln and Lindsey Blind Society had asked for a grant - AGREED not to support.

##### AUDIT RETURN

The Statement of Assurance questions were read by the Chairman and AGREED. Mr. M. Mason has agreed to undertake the Internal Audit again.

##### INSURANCE

Already AGREED under Assets List Update.

##### CLERK'S SALARY

Since HM Revenue & Customs require all employers to report PAYE in real time using payroll software, it was AGREED that the Clerk should be paid monthly instead of quarterly.

13. APPOINTMENT OF TRUSTEE FOR HODGSON'S CHARITY/AUDITED REPORTS

Following the resignation of Trustee Mr. Robert Walkinton, the remaining Trustees had approached Mr. Robert Wall to fill that vacancy and required the Parish Council confirm this appointment - AGREED. The Clerk read a financial report from the Reverend Green, following which Councillor Wall summarised the Trust and what it will support, stressing its confidentiality. It was suggested that the Trust put an item in the parish newsletter.

14. DOG CONTROL ORDER

Cherry Willingham's Dog Control Order was discussed, including a letter read from a village resident. It was AGREED that this is a difficult problem to police and councillors did not want to over-react. An item will be put in the parish news reminding dog owners to keep their dogs under control and clean up after them. The Clerk was asked to contact Cherry Willingham parish council asking where their village boundaries are, with the possibility of them putting up notices to inform dog walkers.

15. HIGHWAY MATTERS

Nothing to discuss

16. CIRCULARS

No circulars.

17. PLANNING MATTERS

Planning permission has been given to the following applications:

Planning application for the removal or variation of conditions 12,17 and 20 of planning permission 127112 granted 4<sup>th</sup> July, 2012. Condition 12 relating to Lighting Scheme for public areas, Condition 17 Bridge design and construction and Condition 20 Mooring design, materials and specification at Fiskerton Road, Cherry Willingham

18. CORRESPONDENCE

The Clerk had not received any correspondence:

19. OBSERVATIONS OF THE DISTRICT/COUNTY COUNCILLORS

County Councillor I. Fleetwood had contacted the Chairman and Clerk about the possibility of providing a bus shelter free of charge. Discussion took place about possible sites following which Councillor Wall proposed opposite High Meadows; seconded by Councillor Canner - AGREED. The Clerk to inform Councillor Fleetwood

The Chairman outlined District Councillor Darcel's report - congratulations to Councillor Fleetwood on retaining his seat in the County Council election and thanking him for his help in building the teen shelter. Several residents are now interested in forming a sports committee but to make things happen, more volunteers are still needed. Parish Plan - should have proved easily loadable on the village website; draft copies were available in the meeting. He suggested the parish council approach Cherry Willingham parish council with a view to coming up with a joint plan - AGREED not to. WLDC has a new leader, chair of council and deputy leader (latter two from Cherry Willingham)

20. DATE OF NEXT MEETING

CONFIRMED as 24<sup>th</sup> June, 2013 at 7.30 p.m.

20. ANY OTHER BUSINESS

The Scout's container has been moved following a requirement from Western Power.

There being no other business, the meeting closed at 8.45 p.m.

Chairman

24<sup>th</sup> June, 2013