

| | |
|-----------------|----------------------------------|
| Name of meeting | Fiskerton Parish Council Meeting |
| Location | Village Hall Fiskerton |
| Date | 21 March 2016 |
| Time/Duration | 19:30 – 21:00 |

Attendees

| Name | Organisation |
|------------------------------|--|
| A Cooke (Chairman) | Fiskerton Parish Council |
| R Wall (Vice Chairman) | Fiskerton Parish Council |
| S Canner | Fiskerton Parish Council |
| W Roberts | Fiskerton Parish Council |
| Ann Chesman | Fiskerton Parish Council |
| C Darcel | Fiskerton Parish Council/West Lindsey DC |
| CLLR I Fleetwood | Lincolnshire County Council |
| Twelve members of the public | |

Agenda Item

| Item No | Item | Action |
|------------|--|--------|
| 1.0 | APOLOGIES FOR ABSENCE | |
| 1.1 | A Nunns | |
| 2.0 | MATTERS ARISING | |
| 2.1 | The Clerk reported a number of highway defects to LCC. Six defects were reported on line and a further thirteen were reported by e-mail. The clerk indicated that the best way to report defects is on-line, that way an enquiry reference number is raised and the matter is assigned to an officer. In this case an LCC officer has responded to all the enquiries and action will be taken, where practicable to remedy the problems. LCC do not permit the installation of Mirrors on the highway. The rusty dog Bin has been replaced | |
| 3.0 | OPEN SESSION | |
| 3.1 | Further to the last meeting residents reported that the entrance to Fiskerton Long Wood continues to be used as a public toilet by passing motorists. Clerk to write to the Forestry Commission and MP to support the resident and begin the process for a by-law. | Clerk |
| 3.2 | Bird Scarer's; Cllr Roberts has made enquiries with WLDC. It appears the farmer is acting within his rights albeit regarded as un-neighbourly by some residents. Legally there is nothing that can be done. However if residents require further information Nigel Perryman of WLDC can be contacted on 01427 676623 | |
| 3.3 | A request was made for a village sign. Clerk to contact LCC signs team | Clerk |
| 3.4 | Parking Corn Close, it was reported that cars and taxi's are being parked at Corn Close by people who do not reside there. Some parking, evidenced by a photograph show inconsiderate parking of a taxi. It was noted that if vehicles are not parked sensibly the matter can be referred to the police. Cllr Darcel to speak to the residents. | CD |
| 3.5 | There was an enquiry regarding the progress of the solar farm. No information was available. | |
| 3.6 | Parking on grass verges. It was reported that some verges in the village are being damaged by vehicles that regularly run over the grass. Clerk to report to the PCSO. | Clerk |
| 4.0 | MINUTES OF PREVIOUS MEETING | |
| 4.1 | The minutes of the PC meeting held on 15 February 2016 were accepted as a true record of the proceedings. | |
| | | |

| | | |
|----------------------------------|--|-------------------|
| 5.0 | DECLARATIONS OF INTEREST | |
| 5.1 | None | |
| 6.0 | POLICE REPORT | |
| 6.1 | PCSO was not in attendance but a list of the crime statistics for the area was provided in advance of the meeting. | |
| 7.0 | ACCOUNTS | |
| 7.1 | AC Presented the accounts figures | |
| | <u>Account transactions since the last meeting 15/02/2016</u> | |
| | Current Account | |
| | <u>Payments</u> | |
| 001113 | Invoice #823354 Domain Registration - Cllr Cooke 13.96 vat 2.79 | £16.75 |
| 001114 | Invoice # 61534 Bus Shelter The Holt £4252 VAT 850.40 | £5,102.40 |
| 001111 & 001117 | Clerks Salary 291.30 +442.39 Dec-Mar | £733.69 |
| 001112 & 001116 | PAYE HMRC 72.60 + 110.80 | £183.40 |
| 001115 | WLDC Litter pick Inv 1206158707 81.22 Vat 16.24 | £97.46 |
| 001117 | Office Supplies -Clerk | £36.38 |
| Current Account Balance | | £1,385.74 |
| | <u>Receipts</u> | |
| | Deposit Account | |
| | Interest Feb | £1.58 |
| | Transfer to current A/c | -£6,000.00 |
| Deposit Account Balance | | £31,268.59 |
| | <u>Petty Cash</u> | |
| | <u>Petty Cash Balance</u> | £22.00 |
| GRAND TOTAL | | £32,676.33 |
| | <u>Ear Marked Reserves</u> | |
| | Lark Energy Grant/Community Fund | £3,699.32 |
| | History & Archaeology Group | £614.00 |
| | Bus Shelter | £0.00 |
| | Flood Alleviation Scheme | £3,000 |
| | Neighbourhood Plan | £2,160.00 |
| Total ear marked Reserves | | £9,473.32 |

| <u>Accounts to be passed for payment</u> | | |
|---|--|-------------------|
| | 23/03/2016 Grass cutting - Greenfield invoice 1043 (170 no vat) | £170.00 |
| | 22/03/2016 RSS Playmakers Invoice 043148 (1412.50 282.50) | £1,695.00 |
| | Total after accounts paid | £26,506.25 |
| 7.2 | Accounts passed for payment; proposed by RW seconded by SC | |
| | Domain register | 16.75 |
| | Clerks remuneration and expenses | 733.69 |
| | WLDC litter picking | 97.46 |
| | Bus Shelter invoice | 5102.4 |
| | HMRC PAYE | 183.4 |
| | Clerk office supplies | 36.38 |
| | Total | £6,170.08 |
| 7.3 | CD queried why there appeared to be an under spend of the budget. Reasons given there was no clerks salary to be paid while the post was vacant and there was less grass cutting than the previous year. | |
| 8.0 | NEIGHBOURHOOD PLAN GROUP (NPG) | |
| 8.1 | The NPG group has now expanded and has twelve Members. | |
| 8.2 | A meeting of the NPG group is to be held at the village hall on 22/3/16 to discuss the format of the consultation event. | Clerk |
| 8.3 | The school reported on the benefits of expanding the village. The pupils are undertaking a project about village life in twenty years time. | NPG |
| 8.4 | A public meeting where refreshments will be provided is being planned so that the NPG can speak to villagers and provide answers to their questions or concerns. | NPG |
| 8.5 | LCC Cllr I Fleetwood commented on the national and local planning requirements and said that if the NPG plan gets to a stage where it is adopted it will give a real lead on the scale of local development. | |
| 9.0 | HIGHWAY MATTERS | |
| 9.1 | IF (LCC) Reported that work toward the Lincoln Eastern By-pass (LEB) continues and construction will begin later this year. | |
| 9.2 | There has been incident's of people damaging car tyres due to poor surfacing. IF asked if he be made aware of such incidents. | |
| 10.0 | PLANNING MATTERS | |
| 10.1 | Applications: <ul style="list-style-type: none"> • Change of use for a nursery • Building work near Seven Acre Farm • Ferry Hill Farm – change of use for a micro brewery. PC to comment re additional traffic. | |
| 10.4 | Honeysuckle House, Chapel Road, Fiskerton. Extension to day care use; to be determined | |
| 11.0 | CLERKS UPDATE | |
| 11.1 | Clerk reported on highway matters | |

| 12.0 | BUS SHELTERS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------|---|------|------------|-----|-------|------|------|--|--|--|-------|--------|------|------------|-----|-------|--------|------|------------|--|-------|--------|------|------------|--|-------|--------|------|------------|--|-------|--------|------|------------|--|-------|--------|------|------------|--|
| 12.1 | Bus shelter near The Holt has been installed. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12.2 | Unlikely there will be a shelter installed at Ferryside – not enough space. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12.3 | Next bus shelter to be installed near Short Ferry subject to funding | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13.0 | GRASS CUTTING | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13.1 | Greenfield Landscapes provided evidence of public liability insurance. They were working in the village this week. | | | | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14.0 | VILLAGE HALL GROUNDS -TEEN SHELTER - PLAY AREA – LITTER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14.1 | Play Area – repairs are work in progress | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15.0 | CORRESPONDENCE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15.1 | Audit forms were received and passed to AC. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16.0 | OBSERVATIONS OF DISTRICT AND COUNTY COUNCILLORS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16.1 | Comments by IF included in minute 9.1 above. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16.2 | CD passed on a request for signs on street lights to warn motorists about horse riders. Clerk asked for specific locations to enable the request to be put to the Highway Authority LCC. | | | | CD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16.3 | Meeting asked to note that the police can advise about security and crime prevention at the design stage of new developments. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16.4 | Council tax – residents are now receiving bills. CD pointed out that people who live alone can get a 25% discount. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17.0 | OTHER BUSINESS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19.1 | It was proposed that the NPG be classed as a Steering Group, terms of reference were circulated. All agreed. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19.2 | Tree damaged near High Meadows has been replaced. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20.0 | DATES OF NEXT MEETINGS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20.1 | <table border="1"> <thead> <tr> <th>Time</th> <th colspan="2">Date</th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>19:30</td> <td>16-May</td> <td>2016</td> <td>PC Meeting</td> <td>AGM</td> </tr> <tr> <td>19:30</td> <td>27-Jun</td> <td>2016</td> <td>PC Meeting</td> <td></td> </tr> <tr> <td>19:30</td> <td>25-Jul</td> <td>2016</td> <td>PC Meeting</td> <td></td> </tr> <tr> <td>19:30</td> <td>05-Sep</td> <td>2016</td> <td>PC Meeting</td> <td></td> </tr> <tr> <td>19:30</td> <td>24-Oct</td> <td>2016</td> <td>PC Meeting</td> <td></td> </tr> <tr> <td>19:30</td> <td>05-Dec</td> <td>2016</td> <td>PC Meeting</td> <td></td> </tr> </tbody> </table> | | | | | Time | Date | | | | 19:30 | 16-May | 2016 | PC Meeting | AGM | 19:30 | 27-Jun | 2016 | PC Meeting | | 19:30 | 25-Jul | 2016 | PC Meeting | | 19:30 | 05-Sep | 2016 | PC Meeting | | 19:30 | 24-Oct | 2016 | PC Meeting | | 19:30 | 05-Dec | 2016 | PC Meeting | |
| Time | Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19:30 | 16-May | 2016 | PC Meeting | AGM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19:30 | 27-Jun | 2016 | PC Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19:30 | 25-Jul | 2016 | PC Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19:30 | 05-Sep | 2016 | PC Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19:30 | 24-Oct | 2016 | PC Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19:30 | 05-Dec | 2016 | PC Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |