

FISKERTON NEIGHBOURHOOD PLAN



Date of Meeting: Wednesday February 7th 2018 at The Old Rectory

Attendees: Robert Wall, Bill Roberts, Steve Burn, Barry Canner, Paul Forman, Sally Scott.

Note taker: Rob Wall

Agenda No	Topic/Action List	By whom
1	Apologies: Lee Hutchinson, Pam Smith, Kady Smith, Stewart Canner.	
2	Minutes of last meeting. Minutes of the meeting on July 18 th 2017 and January 24 th were signed as a true record. Matters arising. There were no matters arising not on the agenda for discussion	
3	Top-up Grant Application RW and WR had completed the application form to go to WLDC. Needed to be copied, scanned and sent off. WR reported that he had received an acceptable quote for the Health Check work and would follow it up.	RW, WR WR
4	Leaflet produced by Open Forum PF produced a response document for use in discussion. Very few alterations were suggested and agreed. WR said he would find some traffic survey results completed for the Parish Council. It was agreed that the four pages of response should be presented as an A3 flyer with a centre fold. WR said he would use his desk top publisher software to enhance the layout and presentation. RW to get a quote from Pelican to print 550. It was agreed that the NPG would distribute the flyer to each household and that a copy should be placed on the web site. The NPG thanked PF for his clearly produced discussion document.	PF WR WR RW All RW
5	Date of Next Meeting To be arranged	

Signed as a correct record:

Date:

Chairman of Fiskerton Neighbourhood Plan