

Name of meeting		Fiskerton Parish Council Annual Meeting
Location		Village Hall Fiskerton
Date		4 December 2017
Time/Duration		19:30 – 21:30
Attendees		
Name	Organisation	
W Roberts - Chairman	Fiskerton Parish Council	
Robert Wall – Vice Chairman	Fiskerton Parish Council	
S Canner	Fiskerton Parish Council	
A Cooke	Fiskerton Parish Council	
C Darcel	Fiskerton Parish Council/WLDC	
L Hutchinson	Fiskerton Parish Council	
Councillor I Fleetwood	LCC	
Councillor A Welburn	WLDC	
Five members of the public		
Agenda Item		
Item No	Agenda Item	Action
1.0	OPEN SESSION	
1.1	<p>A resident enquired “what is happening with the containers sited on the old airfield”? The chairman replied: “The containers are sited in that position temporarily. They are there because the owners have concerns about vandalism. The owners have informed they will be removed soon but they are waiting for a fork lift truck repair” “WLDC planning officers are aware”</p> <p>A second resident raise concerns about the contents of the containers and questioned whether they contain munitions. Clerk to report to WLDC.</p> <p>The chairman added that if the containers remain the owners will need to apply for planning permission.</p>	
1.2	Councillor Darcel asked if the PC is maintain the grass at the war memorial and do the PC have the deeds for the land on which the memorial stands. The meeting was informed the grass cutting is done as part of the councils grass cutting contract and the parish council does not have the deeds for the land.	Clerk/WR
1.3	A resident reported an overgrown hedge opposite the Carpenters Arms. The defect has previously been reported to highways.	
1.4	Bus Stop Lincoln Road – opposite Plough Lane. A resident asked the council about this bus stop. It has not been used for several years but is now in use. There was a complaint that the waiting area is a narrow rough grass verge with a ditch to the back. It is thought to be dangerous and inadequate. Clerk to report to LCC.	Clerk
1.5	A resident said he has written to Lincolnshire county councillors D Davies and I Fleetwood and has not received a reply.	
1.6	<p>Cherry Willingham Marina. A Short Ferry Resident raised concerns about drainage. In the past storm water has been diverted through Short Ferry and any additional pressure on the drainage system may cause flooding at Short Ferry. WLDC Cllr Welburn advised residents to write to WLDC planning and express their concerns.</p> <p>WR commented that the planners and the drainage board should ensure that the drainage system is satisfactory. WR is to comment on the application this week.</p> <p>WLDC Cllr Welburn was asked if Cherry Willingham Parish Council support the marina plan.</p>	WR

	Cllr Welburn informed the meeting that the principal of a Marina plan was likely to be supported but the provision of housing was unlikely to be supported.	
1.7	A question about development of Manor Farm was raised. At the present time there are no drawings and there is no planning application therefore no action can be taken.	
1.8	Kay from Short Ferry said they have agreed to have a defibrillator installed at a location to be agreed.	
<b>2.0</b>	<b>APOLOGIES FOR ABSENCE</b>	
2.1	Councillor Ann Chesman (Fiskerton PC). Maureen Palmer (WLDC).	
<b>3.0</b>	<b>MEMBERS DECLARATION OF INTERESTS</b>	
3.1	None	
<b>4.0</b>	<b>POLICE REPORT</b>	
4.1	The clerk read several Police Neighbourhood alerts regarding recent crime and of scams that people should be aware of. The meeting was informed that anyone can sign up to receive the Neighbourhood alert bulletins.	
<b>5.0</b>	<b>TO CONFIRM THE MINUTES OF THE LAST MEETING HELD ON 30<sup>th</sup> October 2017</b>	
5.1	The minutes were signed off by the chairman as being true record of the meeting. Proposed RW Seconded SC	
<b>6.0</b>	<b>CORRESPONDENCE</b>	
6.1	A letter from LCC highways informed that traffic restrictions are to be imposed in the Bailgate area of Lincoln for a Santa Fun Run. 16 <sup>th</sup> and 17 <sup>th</sup> of December.	
<b>7.0</b>	<b>MATTERS FOR DISCUSSION OR NOTING FROM MINUTES OF THE LAST MEETING</b>	
7.1	Flood Mitigation Report - Cllr Wall	
	<p>The PC adopted the flood mitigation scheme in 2011. It has been satisfactory and apart from occasional cleaning of the outlets has been trouble free.</p> <p>The pool nearest to the head of Corn Close has a slow outlet which drains across Ferry Road. Further to the east, from the head of Corn Close water is drained in an easterly direction along a ditch to the rear of Ferry Road and is then piped away to another ditch that runs between the older semi-detached homes and The Ridings development. The water is then piped across Ferry Road to a ditch which is thought to be maintained by the Witham Drainage Board. This ditch is full of reeds and is due for a clean out. RW suggested the Witham drainage board should be contacted to ask which drains they maintain.</p> <p>An issue has been raised about the ditch to the rear of the houses on Ferry Road. Some rubble and refuse has been deposited in the ditch. The outlet appears to be obstructed and there is standing water. The farmer Mr Pritchard has raised concerns about the drains and a site meeting has been arranged for Wednesday 6<sup>th</sup> December to evaluate the problem(s) and seek a solution.</p>	Clerk/WR /RW/Mr Pritchard
7.2	Recording of council meetings. Councillor Hutchinson demonstrated both audio and video devices. Members agreed to trail both devices at their next meeting.	LH
7.3	The Old Hall – No further enquiries from Mr West to date. Cllr Welburn is looking into a case of officer conduct relative to this enquiry.	
7.4	No meeting arranged yet. WR to speak to A Ch	WR
<b>8.0</b>	<b>ACCOUNTS</b>	
8.1	Income reserves and balances report	

**Fiskerton Parish Council**  
**Financial Update 4 December 2017**

<b>Account Transactions</b>		
<b>Current A/C</b>	<b>Opening balance 25 October 2017</b>	<b>£2,181.11</b>
	<b>Accounts paid</b>	
01/11/2017	Play area repairs Hags 054265	-1,231.80
01/11/2017	Greenfield Grounds keeping	-120.00
01/11/2017	Greenfield Grounds keeping	-60.00
16/11/2017	Sage	-7.20
29/11/2017	PAYE November	-61.60
29/11/2017	Clerks Salary November	-296.85
29/11/2017	Greenfield Groundskeeping 1325	-125.00
29/11/2017	Greenfield Groundskeeping 1330 Stock fence	-380.00
29/11/2017	Greenfield Groundskeeping 1331 Emergency tree removal	-180.00
	<b>Total Paid</b>	<b>-2,462.45</b>
	<b>Accounts to be passed for payment</b>	
	Village Hall Annual office rent	-1,200.00
	Village Hall room hire 4 Sept and 30 Oct	-40.00
	Sage	-7.20
	<b>Total to be paid</b>	<b>-1,247.20</b>
	<b>Receipts</b>	
01/11/2017	Transfer in from Deposit account	2,000.00
08/11/2017	Lincolnshire County Council	59.03
05/12/2017	Transfer in from Deposit account	2,000.00
	<b>Total Receipts</b>	<b>£4,059.03</b>
	<b>Closing balance 4 December 2017 after accounts paid</b>	<b>£2,530.49</b>


<b>Deposit A/C</b>	<b>Opening Balance 29 August 2017</b>	<b>48,290.64</b>
01/11/2017	Transfer to current account	-£2,000.00
05/12/2017	Transfer to current account	-£2,000.00
	<b>Receipts</b>	
30/11/2017	Interest	1.60
	<b>Closing balance 4 December 2017</b>	<b>£44,292.24</b>

<b>Petty Cash</b>	<b>Opening Balance 1 April 2017</b>	<b>£12.03</b>
	<b>Closing balance 4 December 2017</b>	<b>£12.75</b>

<b>GRAND TOTAL</b>	<b>After Accounts Paid</b>	<b>£46,835.48</b>
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<b>Ear Marked Reserves</b>		
	Lark Energy Grant/Community Fund	£3,897.92
	History & Archaeology Group	£614.00
	Bus Shelter	£0.00
	Flood Alleviation Scheme	£3,000.00

		Neighbourhood Plan	£3,018.74	
		<b>Total Ear Marked Reserves</b>	<b>£9,880.66</b>	
8.2	To authorise payments; in accordance with the financial report (7.1) Payments approved by Members. All in favour.			
8.3	Budget 2018-19 having previously been provided with information for consideration members decided to increase the budget broadly in line with inflation and in addition set funds aside; £240 for accounting software and £350 for recording equipment. Proposed AC seconded by RW. All in favour.			
8.4	Precept 2018 – 2019 In order to meet their commitments and maintain an appropriate level of reserves the council decided to set a precept of £23,500. Proposed CD seconded by WR. All in favour. Clerk to forward precept estimate to WLDC.			Clerk
8.5	Accounting software. AC tabled two options, A Sage system. Or a software package specifically designed for parish councils. Clerk to look at the options and report to the next meeting.			Clerk
<b>9.0</b>	<b>ALLOTMENTS</b>			
9.1	The clerk presented a report about the allotments and scale of charges. Copy of the report is appended to these minutes. Members resolved to accept the report and increase charges from 1 <sup>st</sup> April 2018.			
<b>10.0</b>	<b>PLANNING MATTERS</b>			
10.1	<p>a) Cherry Willingham Marina – An enquiry has been received asking if the developer could provide a footpath to link Fiskerton and Cherry Willingham. From discussions it was revealed; the developer could be requested to install a footpath but the layout of the development has not been finalised and is outside the Fiskerton boundary. Cllr Welburn advised a way forward may be to work with neighbouring parishes and procure national funding for the project.</p> <p>CD confirmed the Governments; Department for Transport has money available for the creation of footway and cycle routes.</p> <p>WR is to prepare a response to the planning application this week.</p> <p>b) Tanya Site – Consultation is in progress. The parish council has previously resolved to support the application.</p>			
<b>11.0</b>	<b>FISKERTON PRIMARY SCHOOL</b>			
10.1	Adrian Walker has agreed to join a working party to assist with the establishing relationships between the parish council and the school. WR said it is important for young people to be aware of the work of the council, some of them may become a councillor later in life. WR to lead.			
<b>12.0</b>	<b>HIGHWAYS MATTERS - PLANTERS AND SIGNS FOR VILLAGE GATEWAY</b>			
12.1	<p>The clerk reported that difficulties in obtaining highway authority approval for the gateway signs remain.</p> <p>An e-mail from Joanne Johnson of the LCC signs team stated; the proposed sign is a permitted variant and it is for the highway authority to erect such signs and they regret Fiskerton Parish Council cannot commission such a design. The clerk has replied to ask LCC for a quotation for LCC to install the signs.</p>			
<b>13.0</b>	<b>OBSERVATIONS OF COUNTY AND DISTRICT COUNCILLORS</b>			
13.1	CD informed the meeting that West Lindsey District Council is to contribute £11M toward the cost of the Lincoln Eastern By-Pass			

13.2	IF informed the meeting that the LCC budget for 2018-19 is estimate to increase by 3.95% and reserves are to be reduced. The Government grant is down by £100M. As part of the LED construction work Hawthorne Road is planned to be severed during Spring 2018																																																							
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18.1	Village Hall restoration. SC WR RW and ACh agreed to arrange a meeting with the village hall management.																																																							
19.0	DATES OF NEXT MEETINGS (including revised dates for Feb Mar May & Sept 2018)																																																							
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