

FISKERTON PARISH COUNCIL

Chairman: Cllr Chris Darcel Clerk: Mrs Michelle Vail

E: clerk@fiskerton-lincs.org.uk Tel: 07305 818857

Notice of Meeting

Following amended legislation allowing Council meetings to be held remotely in light of the Covid 19 situation; a remote meeting of Fiskerton Parish Council will be held on **Monday 8 June 2020 at 7:30pm** using Zoom online video conferencing.

If you wish to attend this meeting:

- a) E-mail the chairman, Cllr Chris Darcel, via chris.darcel1@gmail.com, **no later than noon on Monday 8th June**, and he will send you a link to access this meeting; as well as a User ID and password
- b) Ensure that you have registered with Zoom at <https://zoom.us> and have the software/app downloaded onto your computer, iPad or phone
- c) Shortly before the meeting begins, join the meeting by clicking on the link within the e-mail received from Cllr Darcel. If prompted to do so, enter the User ID and password also provided by Cllr Darcel

The time between 7.30pm and 7.45 pm may be given over to a public session if required, but if no members of the public wish to speak, the meeting will start at 7.30pm.

Michelle Vail Clerk/RFO: Fiskerton Parish Council

Agenda

- 1) Open session – suspension of standing orders for 15 minutes
- 2) Apologies for absence
- 3) Declaration of interests
- 4) To approve the notes of the remote meeting held on 11 May 2020 as a true record
- 5) Chairman's Comments
- 6) To note that FPC is now able to advertise a casual vacancy as 10 parish electors have not applied to the Returning Officer for an election
- 7) Accounts:
 - A. To receive update on access to bank account (clerk)
 - B. To receive interim report on Sage accounting software trial (clerk)
 - C. To receive the schedule of payments for May 2020 as follows:
(Note: there have been no receipts)

From: 01/05/2020 To: 31/05/2020

Fiskerton Parish Council - **Income and Expense Day Book**

Produced by Sage Business Cloud Accounting Start

Trx No Type Date Name Ref Total

34 Money out 01/05/2020 Clerk 1318 CLERK EXPENSES -61.13

35 Money out 01/05/2020 Clerk 1316 SALARY -329.72

37 Money out 01/05/2020 Sage DD SAGE PAYROLL -8.40

33 Money out 17/05/2020 Glendale Countryside 1319 GRASSCUTTING -216.00

28 Money out 20/05/2020 Virgin Media DD MOBILE PHONE -10.00

48 Money out 20/05/2020 Virgin Media DD MOBILE PHONE -7.00

32 Money out 26/05/2020 Clerk 1320 SALARY -405.65

30 Money out 27/05/2020 Zurich Insurance 1322 INSURANCE -593.56

31 Money out 28/05/2020 HMRC 1321 PAYE -70.00

TOTAL -£1,701.46

D. To resolve to approve the following accounts for payment:

	Accounts to be passed for payment	
A	Clerk's wages – May 2020	405.65
B	PAYE – May 2020	70.00

C	Mobile Phone Package	17.00
D	SAGE Payroll – May 2020	8.40
E	Zurich Insurance 2020 - 21	593.56
F	Glendale – May grass cuts	216.00
	Total to be paid	1310.61

- E. To finalise which budget head the drain repairs at the allotments should be allocated to and; if this be the Flood Alleviation Fund, then to resolve to top this back up from General Funds and by what amount (Cllr Walker)
- 8) Reporting of Highways faults (Cllr Walker); and feedback on the pothole repair log (Cllr Darcel)
 - 9) To consider working with LCC to widen the narrow section of Plough Lane (Cllr Darcel)
 - 10) To receive progress report on Village Footpaths project (Cllr Darcel)
 - 11) Neighbourhood Plan
 - i. Receive update on Neighbourhood Plan (Cllr Walker)
 - ii. Rejection of Tanya planning application – what does FPC want putting in NP; and where to get advice/support (Cllr Darcel)
 - 12) To consider any comments/objections to be submitted to WLDC regarding planning application 141051: 20 Holmfield: to erect replacement boundary wall and fence to max height of 2.2mtrs
 - 13) To note any response from WLDC enforcement officer regarding containers on the airfield (clerk)
 - 14) Website accessibility compliancy – to receive any update on:
 - i. Compatibility of current website (Cllr Walker)
 - ii. To note that LCC is still building websites with no date yet available for going live
 - iii. To consider, if appropriate at this point in time, whether to remain with existing website; or move to the LCC hosted website
 - 15) Any response from Morris Holmes re concerns about PLIC on Holmfield Estate
 - 16) Hodgson Trust:
 - i. Update on allotment documents; the apparent lack of a signed agreement with the Hodgson Trust; and any response on this matter from the Hodgson Trust
 - ii. To review the decision to allow bees to be kept on the allotments in light of response from Hodgson Trust (Special Motion brought by Cllrs Wall, Harrison, Walker)
 - iii. To receive the draft Hodgson Trust accounts for 2019
 - 17) Correspondence Received:
 - i. Letter from Langley's Solicitors confirming matter they were engaged on is closed; details of storage of documents; plus a receipt for payment received
 - ii. From resident regarding church clock repairs
 - 18) Update on School/ road sign artwork (Cllr Walker)
 - 19) Village Hall roof repair – to receive progress report on obtaining quotes (Cllr Walker, clerk)
 - 20) Maintenance of the flood plain (Cllr Walker)
 - 21) To receive observations of the District and County Councillors.
 - 22) Matters for inclusion on next agenda
 - 23) To resolve to move into Closed Session as the following items contain information of a confidential nature:
 - a. To approve final draft of Clerk's job description (Cllr Darcel)
 - b. Data breach (Cllr Darcel)
 - c. Update on the Scouts solar panels (Cllr Walker); and to consider response from Scouts following request in previous meeting to write to them regarding FIT readings and payments
 - d. to consider a proposal to send the draft Lark Energy Community Fund policy document to the Fiskerton Scouts and the Village Hall Committee to review and for the Council to support Cllr Walker to continue his investigations into the unpaid revenue from the Scout hut panels (Cllr Walker)
 - e. to consider any applications received for the casual vacancy